

PARCENT TOWN COUNCIL

User Guide — Citizen Participation Portal

www.parcen.es/participa



Participa

Valencià

Castellano

English

Iniciar sessió

Registre de veïns i veïnes

PARTICIPA PARCENT

LA TEUA VEU FA POBLE

Vota en les consultes municipals, proposa millores i decideix el futur de Parcent.

Benvingut/da al portal de participació ciutadana de l'Ajuntament de Parcent. Ací pots participar en consultes municipals, presentar propostes i conèixer els resultats dels processos participatius.

Vull participar

Veure processos



CONSULTES



PROPOSTES



RESULTATS



REGISTRE

PROCESSOS OBERTS

Ara pots dir la teua en aquests processos

Ara mateix no hi ha processos en aquesta secció.

PRÒXIMAMENT

Prepara't: prompte s'obrin aquests processos

PRÒXIMAMENT

Quines han de ser les prioritats de millora de Parcent?

L'Ajuntament de Parcent vol conèixer l'opinió del veïnat sobre quines actuacions

What is the Participa Parcent portal?

It is Parcent Town Council's digital space where all residents can have their say on village matters: take part in municipal consultations, submit improvement proposals, support other people's proposals and see the results of participatory processes. Taking part is simple, free, and you only need to be a registered resident (empadronado) of Parcent.

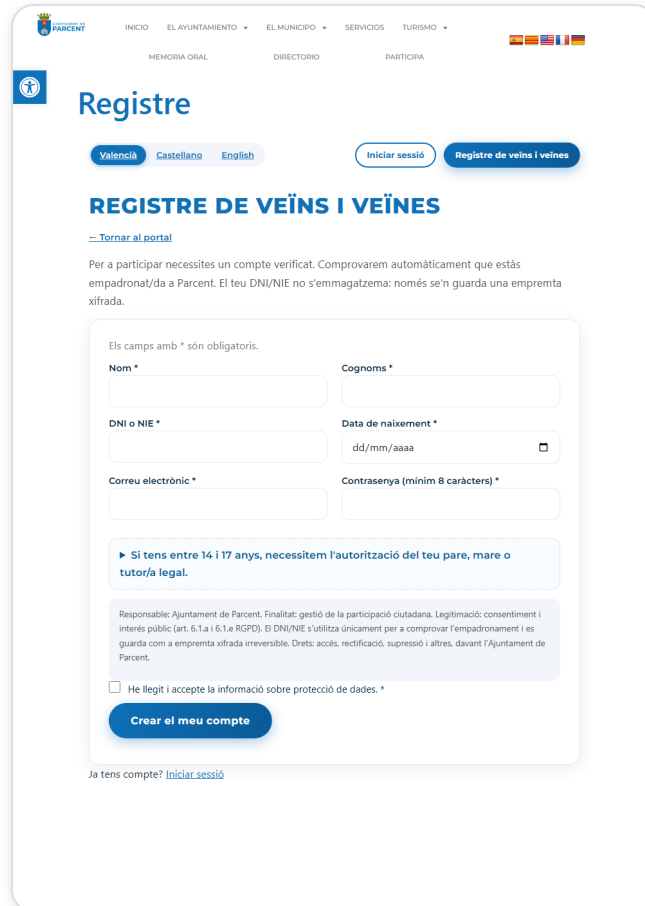
How to take part, step by step

1. Go to the portal

Open your internet browser (on your phone, tablet or computer) and go to **www.parcent.es/participa**. You can change the language (Valencian, Spanish or English) using the buttons at the top.

2. Register (first time only)

Click on "Resident registration" and fill in the form with your name, DNI or NIE, date of birth and email address, then choose a password. The system automatically checks that you are registered as a resident of Parcent. Your ID number is not stored: only an encrypted fingerprint is used for the check. If you are between 14 and 17 years old, you will need your parent's or guardian's authorisation.

The image shows a web browser displaying the registration page of the Ajuntament de Parcent. The page has a header with navigation links: INICIO, EL AYUNTAMIENTO, EL MUNICIPIO, SERVICIOS, and TURISMO. Below this is a secondary navigation bar with MEMORIA ORAL, DIRECTORIO, and PARTICIPA. The main heading is "Registre" in large blue font. Below it are three language buttons: "Valencià", "Castellano", and "English". To the right are two buttons: "Iniciar sessió" and "Registre de veïns i veïnes". The section title is "REGISTRE DE VEÏNS I VEÏNES" in bold blue. A link "Tornar al portal" is provided. A paragraph explains that a verified account is needed and that the system checks if the user is a resident of Parcent. It states that the DNI/NIE is not stored, only an encrypted fingerprint is used. The form fields are: "Nom" (Name), "Cognoms" (Surnames), "DNI o NIE", "Data de naixement" (Date of birth) with a calendar icon, "Correu electrònic" (Email), and "Contrasenya" (Password) with a note "(mínim 8 caràcters)". A blue box contains a note: "Si tens entre 14 i 17 anys, necessitem l'autorització del teu pare, mare o tutor/a legal." Below this is a small text block with legal information and a checkbox "He llegit i accepto la informació sobre protecció de dades." At the bottom is a blue button "Crear el meu compte". A link "Ja tens compte? Iniciar sessió" is at the very bottom.

Registration form

3. Sign in

From then on, just click "Sign in" and enter your email and password.

On the main page you will see the open processes. Open the consultation, read the information, choose your preferred option and click "Vote". You can change your vote while the consultation remains open.

A public consultation and its options

A public consultation and its options

5. Submit a proposal

In the "Citizen proposals" section you can write your idea to improve Parcent: give it a title, describe it and submit it. The municipal team will review it before publication. You can also support other residents' proposals using the "Support" button.



Citizen proposals section

6. See the results

When a process ends, the Town Council publishes the results on the portal itself: you will be able to see how many votes each option received and what happens next.

Need help? In-person participation point

If you don't have internet access or prefer paper, at the Town Hall you will find the **in-person participation point**: a ballot box where you can leave your proposals and suggestions in writing, copies of this guide and information about ongoing processes. Municipal staff will be happy to help you.

Your data, protected

The data controller is Parcent Town Council and your data is used solely to manage citizen participation. Your DNI/NIE is only used to verify residence registration and is stored as an irreversible encrypted fingerprint. You may exercise your rights of access, rectification or erasure before the Town Council.